

PROCEDURES FOR SUBMITTING RESOLUTIONS TO MONTHLY MEETINGS OF THE SKAGIT COUNTY DEMOCRATIC PARTY

The following is a depiction of the official template that the Washington State Democratic Party has posted as a *sample resolution* in the resolutions section of its website.

Name of the Resolution

WHEREAS

WHEREAS

WHEREAS

WHEREAS

THEREFORE BE IT RESOLVED

THEREFORE BE IT FURTHER RESOLVED

THEREFORE BE IT FINALLY RESOLVED

Passed at the Skagit Democratic Party Central Committee meeting.

Date	Signature
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Passed at the Skagit Democratic Party Executive Board meeting.

Date	Signature
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1. There is no need for punctuation after the whereas or therefore statements.
2. Further Resolved and Finally Resolved statements are optional.
3. A resolution must have at least one whereas statement. It commonly has at least four. Even the most complicated arguments can usually be made in eight statements. More than eight statements are usually thought to be unreasonable. If a resolution having more than eight whereas statements is passed, then the resolution is accepted; regardless of the number of whereas statements.
4. The **WHEREAS** and **THEREFORE** statements are in upper case and in **bold** print. The **title** can be in a larger font and in **bold** print.
5. The party secretary will sign, date and post a resolution to our website immediately after it has been passed at a Central Committee meeting or at an Executive Board meeting. One of the statements shown above can be used for this signature line.
6. Resolutions need to be reviewed and made ready by the resolutions committee prior to presentation to the Central Committee or Executive Board in order to have a simple majority for passage.
7. Resolutions that are brought to the Central Committee or Executive Board meeting without having been submitted to the resolutions committee must stand a super majority of 66% for passage.
8. The resolutions committee will not mail out more than three copies of the resolution unless ordered to do so by a motion of the Committee where the resolution gained passage.